

We Are Here

To Grow You and your Business

At KEM Advisory Services Solutions Limited, we are committed to providing holistic development through our customised Corporate and Personal Development Training Programmes.

We believe in continuous professional development and we provide cutting edge training programmes and workshops that will equip participants with the tools needed to navigate throughout their professional pursuits.



REGISTER

NOW



'Our Focus is the Solution'

Training and Development

Get in touch

Contact



WWW.KEMASSL.COM

- +868 660-0603 / 736-5710 / 353-9906
- info@kemassl.com
- KEMAdvisoryServicesSolutions
- kemadvisoryservices

KEM Advisory Services Solutions Limited
Service Address: Craig Hall, Highlands Road,
Moriah, Tobago, TTO
Postal Address: P.O Box 472, Scarborough,
Tobago, TTO



Our Corporate Training and Professional Development Courses include:

- ◆ Supervisory Management
- ◆ Sponsorship Proposal Development
- ◆ Registry and Records Management
- ◆ Introduction to Business Plan Development
- ◆ Building Capacity through Service Excellence
- ◆ The Role and Responsibilities of Landlords and Tenants
- ◆ Interpretation of Financial Statements
- ◆ Taxation for Small Business
- ◆ Effective Recruitment Strategies
- ◆ Front Office Operations
- ◆ Costing and Pricing
- ◆ Team Building



Our Business Advisory and Transformation Unit provides a range of Services geared towards assisting new business start up or existing businesses that are seeking administrative and professional support.



- ◆ Business Plan Development
- ◆ Introduction to Protocol and Hospitality Etiquette
- ◆ Job Interview Techniques
- ◆ International Protocol and Diplomatic Etiquette
- ◆ Financial Management for Small Businesses
- ◆ Event Coordination
- ◆ Effective Business Writing
- ◆ Writing of Cabinet and Executive Council Notes
- ◆ Human Resource Considerations for SMEs
- ◆ Corporate Governance
- ◆ Performance Management
- ◆ Dining & Etiquette